

St Andrew's Church, Sandon
PCC Meeting Minutes
10th June 2024 at 7.30pm
in the St Andrew's Room



The Church of England
in Essex and East London
Diocese of Chelmsford

1. Opening prayers were led by Andy Horne
2. Present: Richard Cecil (Chair), Andy Horne, Cathie Horne, Christine Mennie, David Farrar, Alison Read, Janet Terry, Judy Cecil and Nick Bobeldijk (Treasurer).
Apologies for Absence: John Gruby, Colin Bryan, James Colbeck
3. Minutes of PCC Meeting of 22nd April 2024 were proposed by Andy Horne, seconded by Alison Read agreed by all.
4. Matters arising will be covered in the fabric report.
5. Notification of any other business: Request to consider a Chess/Games club in SAR maybe one morning or afternoon each month; Prayer rota.
6. Parish Council matters (James Colbeck). No report as James unable to come.
7. Country Court. Communion this morning went well using hymn CD given by Terry.
8. Finance Report (Nick) To the end of May 2024 £13000 in giving, some as gift to Terry. Expenses up but also including gift to Terry. Interest is reducing from 1.31% to 1% from July on our no-notice account. 32-day or 95-day accounts are possible offering 2.5% or 4% respectively with minimum £10,000. Proposed by Christine Mennie, seconded by Andy Horne and agreed by all for £10,000 to be placed in one of each. (This as well as retaining two £10,000 fixed term deposit accounts.)
ACTION Nick
9. Worship Plans There was discussion about the Agape meal service sheet. Proposed by David Farrar, seconded by Christine Mennie and agreed by all that we use this service on 16th June. Alison will print 30 copies. Richard will print some large size copies. The worship planning group will meet on 9th June to plan 14th July 'worship together' service.
ACTION Alison, Richard, Worship Planning Group
10. Discipleship – Richard opened discussion about communion services on 1st Sundays. Revd. Hugh Dibbens is available and wishes to encourage discipleship after services. Proposed by Richard Cecil, seconded by Alison Read and agreed by all that we invite Hugh to come to Sandon on first Sundays.
11. Fabric Report The outside tap has been insulated by Paul Hicks and Mike Harris. Secretary will write to thank them for the great improvement.
ACTION Judy
SAR light not working. Richard will ask Danbury Electrical to look during the inspection – LEDs are now in place in the main church.

Bike slots have been cleaned up near to the church door, but we still need fixed hoops for a safe rack. Agreed churchwardens will ask Gill Haddington about progressing that and request donations in church. **ACTION Andy and Richard**

12. 5 Year Fabric Plan Thanks to Andy for producing the plan. 2024 – agreed add request to Friends to ask PC for help with funding for the bike rack
David Farrar proposed, Christine Mennie seconded and all agreed we accept the 5 year plan in principle and go forward to get advice and specifications before taking it to the Friends. **ACTION Andy and Richard**
13. Deanery Report Judy had circulated a brief report.
14. Compass Churches Report Alison reported that Terry opened his last meeting and handed the chair to Revd Jacqui Jones. Alex Cooper continues as Co-chair for now. News from parishes was shared. The meetings are good opportunities to share information and concerns.
15. Eco church group Judy reported we achieved the silver Eco award and thanked Lesley Worboys and Janet Underwood for their input. The report of the church lifestyle survey will be in the September magazine. We hope to work towards the gold award next. Secretary to write to thank Lesley and Janet. **ACTION Judy**
16. Safeguarding Report and Annual Review. Alison noted that we need to update safeguarding posters with a churchwarden's name, now that Terry has retired. Website already updated. Agreed Richard Cecil will be the second name with Alison Read. Agreed we should request Terry hand over or destroy any sensitive safeguarding information he holds. Secretary will ask Diocesan Safeguarding team about the handover process. Alison will speak to Terry. **ACTION Alison and Judy**
New Safeguarding policy reviewed and updated version is on SAR wall. Thank you to PCC members for doing safeguarding training.
17. Fire Plan annual review. Churchwardens will arrange training for sidesmen. After review proposed by Andy Horne we continue with the plan, seconded by Janet Terry and agreed by all. Updated Fire plan for SAR wall. **ACTION Wardens**
Health and Safety Policy annual review. Proposed by Cathie Horne with minor amendment and brief discussion around risk assessment, seconded by Andy Horne and agreed by all. Updated Policy for SAR wall.
18. Churchwarden Report. Pastoral care for the congregation will no longer involve Terry. Judy will revive the 'shepherding' groups we put together during COVID and perhaps get 'shepherds' together to co-ordinate what we will offer. **ACTION Judy**
Richard suggested we might look in the Autumn at having an afternoon service for

those who find a 10 am start difficult.

Prayer rota Richard will email links to prayer cycles and diaries to those who lead prayers.

ACTION Richard

19. Future PCC Meeting Dates (7:30 pm) in church

Thursday 18th July

20. Any Other Business. A request had been made for a Chess/games afternoon. Agreed we will look into that after asking the Community Church how their similar venture is going. We will need a team of helpers to provide tea/coffee. Perhaps consider once/month after the summer.

Offers to lead prayers to begin and end next PCC meeting. Judy will open and Christine will close.

21. Closing prayers were led by Alison Read